

lowAccess Project 12 Meeting Automated Booking Station

September 26, 1997, 10:00 a.m.
Dept. Of Veterans Affairs, Federal Bldg., Room 975
(and remote sites)

Present:

William Byrne (Cedar Rapids)
Kevin Curran
Phyllis Henry
Tim McDonald
Arthur Miller (Davenport)
Paul H. Wieck II

Staff:

Arlinda McKeen

Others present:

Doug Barker
Dave Donovan (Davenport)
Mike McGregor (Davenport)

Commissioner Wieck welcomed members and those present at all three sites introduced themselves.

Review of Steering Committee and Citizens' Committee Observations and Review of Revisions to Project Documents

A review of Steering Committee and Citizen Council comments on the project plan, budget, and work plan was presented. The budget revision reflects the \$410,000 budget allotted by lowAccess for this project. The Project Plan has also been revised to provide more detail in the section entitled "Steps in the Process." Other comments from the Steering Committee included to this and all projects requested strengthening the "Needs Statement" and adding a cost-benefit analysis to the project plan. These have been completed.

Citizen Council comments addressed possible public education efforts, testing the system on both rural and urban populations, and scheduling how to educate the law enforcement community on this project. To respond to these issues, there will be training and other informational pieces provided to the various users, and consideration of appropriate efforts for public education. The pilot effort was targeted to urban areas to bring the greatest population of the state, and ultimately this will hopefully be replicated in more rural areas.

Team members agreed that the revised documents were a good reflection of the project efforts.

Current Status of Grants, Probable Procurement Dates

Tim McDonald reported on the status of the grants and procurements. This effort includes using GSA funds for this project along with two other grants to complete the larger project that installs automated booking stations, livescan, and upgrades the AFIS system. This will give the capability for electronic mug shots in two sites, the Sheriff's Offices in Linn and Scott counties. The other two grants have been submitted; awards will be announced on or about Sept. 30. A purchase order for \$813,000 will be issued to Printrack to install and test the system. This will provide disposition interface capability with livescan -- unique for this system — so that when information is keyed in livescan at the booking station, three other required forms also will be completed. These are the DCI card, FBI card and the final disposition form. At that point, the DCI and FBI information will be electronically transmitted to Des Moines. At the FBI in Des Moines, the state identification will be added and then the data will be electronically sent to West Virginia. The hardware and T-1 line will be ready for that application.

It is anticipated that the hardware will be installed and operational by April 1998. This will be followed by three months of testing, with the project completed by September 1998.

Discussion of Physical Requirements for Equipment

This project will operate within a closed system that will not go into the Internet at all, ensuring security. Demographic and fingerprint data will be locally as well as having mug shot capability on a subserver in Des Moines. Local officials could pull up mug shot data as needed. The intent of the project is to allow access to information from local and state sources as much as possible.

Sioux City has a livescan that speeds up their booking considerably. Though it is a different system; it is compatible, and if a line is put in, they will be able to be connected to this as well.

Printrack will do site visits to both Scott and Linn counties to prepare for installation. Doug Barker from Printrak International spoke about what will be required at local sites to prepare for the site visit and complete physical installation. Visits to sites may take place between now and April 1, 1998. Printrak will work with each site to arrange the survey at the convenience of the sites. The survey will include looking at physical location for equipment, considering power source and wiring, and other issues. Wieck suggested site visits be held early. Scott and Linn counties should coordinate directly with Brett Snyder 303-755-6991 at Printrack.

The site survey seeks to minimize any installation problems based on experience of Printrak staff and experiences of other states with livescan systems. Problems

encountered focus more on the print quality of some of the prints in the identification. Training for staff at sites will be provided to achieve the quality of prints on the scanner. This typically involves training those who work in the booking departments.

The Davenport Sheriff's Office AFIS will be a stand-alone system, as will that in Des Moines. In Cedar Rapids, the Sheriff's Office will be able to interface with the Police Department that also has AFIS.

The meeting adjourned at 10:45.